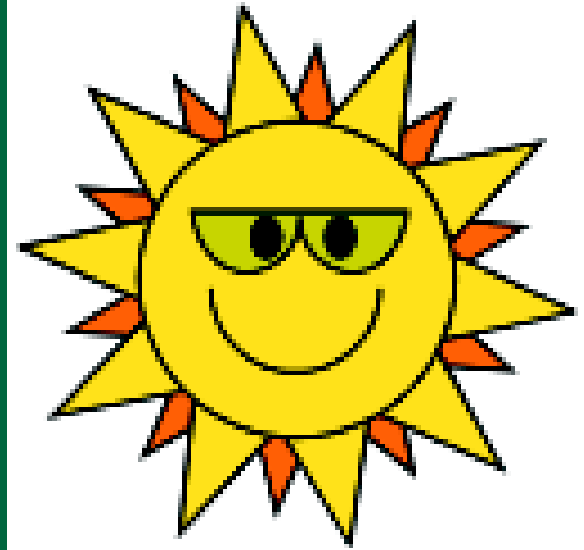


Sponsor Responsibilities and Requirements

- ❖ Submit documentation of tax-exempt status.
- ❖ Demonstrate adequate administrative and financial resources.
- ❖ Provide information (eligibility, meal service times, and capabilities for each proposed site).
- ❖ Sign a program agreement with the Department of Education.
- ❖ Publish in the newspaper(s) or other media the availability of the program and nondiscrimination policy.
- ❖ Notify the local health department of the location of sites and times of meal service.
- ❖ Submit a management plan, including staffing needs and administrative budget.
- ❖ Conduct a training program.
- ❖ Provide a copy of the agreement with the school district (if contracting with the school district for meals).
- ❖ Certify that you will directly operate the food service at each site.
- ❖ Attend Department of Education training sessions.
- ❖ Arrange for food preparation and/or delivery.
- ❖ Ensure the completion of monitoring requirements.
- ❖ Ensure civil rights compliance.
- ❖ Comply with all record keeping requirements.

Florida Department of Education
Food and Nutrition Management
Summer Food Service Program
325 West Gaines Street
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Tallahassee, FL 32399-0400
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Food and Nutrition Management



SUMMER FOOD SERVICE PROGRAM

Food That's In...

WHAT IS THE SUMMER FOOD SERVICE PROGRAM?

The Summer Food Service Program (SFSP) for Children is a federally funded program operated nationally by the U.S. Department of Agriculture (USDA) and administered by the Florida Department of Education.

The Department of Education reimburses sponsors (schools, private non-profit organizations, units of local government, and camps) for meals served at approved feeding sites in low-income areas to children eighteen and under.

HOW DOES THE SFSP DIFFER FROM THE NATIONAL SCHOOL LUNCH PROGRAM?

The SFSP provides meals when school is not in session. It is ideal when operated in conjunction with enrichment activities or recreational programs.

HOW IS A SPONSOR REIMBURSED FOR COSTS?

USDA funds are disbursed by the Department of Education.

Reimbursement is calculated as:

Lesser of: Costs or Rate x Meals

Menu Planning		
Breakfast	Lunch / Supper	Snack
Milk	Milk	Fruit/Vegetable
Fruit/Vegetable	Meat/Meat Alternate	Milk
Grain/Bread	Grain/Bread	Grain/Bread
Meat/Meat Alternate (Optional)	Fruit/Vegetable	Meat/Meat Alternate

WHAT IS AN APPROVED FEEDING SITE?

A feeding site must be approved by the State agency as either an “open site” or an “enrolled site.”

Open Site At least half of the children in the area are eligible for free or reduced-price school meals; or census tract data shows that at least 50% of the residents in a block group or census tract are below the poverty level.

Enrolled Site At least half of the children enrolled in the SFSP are eligible for a free or reduced-price lunch.

Certified Site Migrant and National Youth Sports Program sites must submit documentation certifying their eligibility.

WHY HAVE A SUMMER FOOD SERVICE PROGRAM?

- ❖ Children are able to eat nutritious meals when school is not in session.
- ❖ Parents are able to stretch food dollars.
- ❖ Food service workers have summer employment.
- ❖ Program sponsors receive federal money for meals served.
- ❖ Children are engaged in organized activities during the summer.

...When School Is Out